

Safety Practices

Policy Statement

Employees are required to report all accidents, occupational injuries, illness, or the suspicion of injury to their immediate supervisor

Procedures

An accident report must be completed and sent to Human Resources within 24 hours of the accident, regardless of whether any injuries were apparent at the time.

Injuries and accidents that occur on the job may be eligible for coverage under Workers' Compensation. Any such injury must be reported to the employee's supervisor immediately. Refer to Workers' Compensation guidelines for additional information.

Related Policies

- [Deadly Weapons and Fireworks](#)
- [Safe University Environment](#)
- [Smoke Free](#)
- [Worker's Compensation](#)